Making the Most of Your Time: a 2.5 Hour training

October Dose of Dashboard

By Carol Hogue, Tracy Leonard, and Natalia Roubicek

KEY POINTS

View the NEW SOC through fresh eyes.

• Embrace the curriculum.

• Don't try to force it into the SOC 2.0 mold. It's different.

• Allow the question prompts and scenarios to guide the discussion.

Back to the Basics

We are facilitators NOT teachers

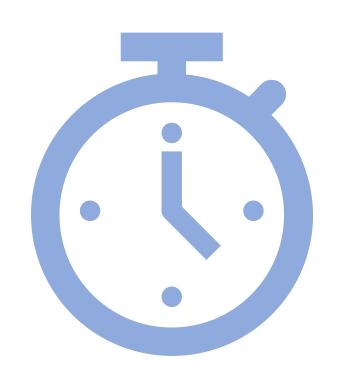
- We commit to facilitate SOC with integrity & fidelity
 - What does this mean to you?
 - What does this look like from the D2L perspective?
 - Why is it important?





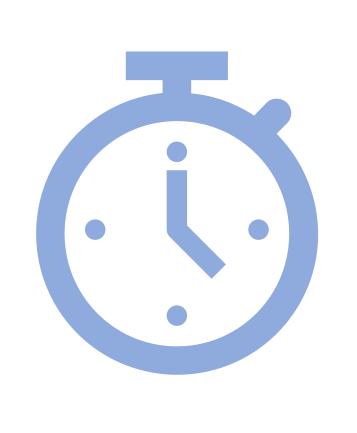
Leading with Integrity

- Follow the Facilitator Guide & Script
- Don't add anything
 - ex. tech tools, extra questions...
- Don't leave anything out
- Complete the training.



Managing the training (TIME)

- You have the gift of 55 minutes of discussion.
- Bank your time in the beginning of the training. You don't have to use the full ten minutes if you've made the point that should be made for a question.
- Always use the scenarios. They are your friend.



Additional Tips

- Pass the sign in sheet around if you have a long line OR have multiple sign in sheets.
- If administering a pretest, have participants complete it while you wait for others to arrive.
- Be close to your computer to start the videos
 & start them while talking.
- Know which scenarios you are using AHEAD of the training.
- Talk less, affirm more
- Closing can be 5 10 minutes. Refer to page 29 in workbook to write down actions if you don't have time to "hear" actions.

Providing Certificates

2 Options:

1: Print and have ready to pass out at the training

2. Email:

one to one

Organization email



MEET OUR TEAM



RHONDA NEWTON CEO



SENIOR DIRECTOR OF OPERATIONS AND CLIENT SERVICES



SARAH EADON

OPERATIONS AND CLIENT
SERVICES MANAGER



ADAM STAIRS
SENIOR INSTRUCTIONAL
DESIGNER



ANDREA DEBELL

SPECIAL PROJECTS

MANAGER



JESSIE WATFORD
DIGITAL MARKETING AND
COMMUNICATIONS
DIRECTOR



CAROL HOGUE

LEAD INSTRUCTOR



DIRECTOR OF PROGRAMMING AND

PARTNERSHIPS



NATALIA ROUBICEK
PROGRAMMING AND
PARTNERSHIPS MANAGER